

ECO Stars Privacy Notice

ECO Stars is a scheme operated by TRL Ltd (TRL) on behalf of Barnsley Borough Council. TRL Ltd is the Data Controller for the purposes of the Data Protection Act 2018 and the General Data Protection Regulation (Regulation (EU) 2016/679). If you have a query or concern on Data Protection please contact the Compliance Team at compliance@trl.co.uk or write to TRL Ltd of Crowthorne House, Nine Mile Ride, Wokingham, Berkshire, RG40 3GA.

TRL is committed to protecting your information. TRL has created this Notice to help answer questions you may have about how we protect and use the information we gather through the ECO Stars Scheme.

1 Purpose

ECO Stars is a fuel management and operational efficiency support programme, designed as a measure for local authorities to improve local air quality by reducing emissions from heavy duty vehicles including bus and HGV fleets. The scheme encourages commercial fleet operators to run their vehicles more efficiently, reducing their fuel consumption, which in turn will reduce vehicle carbon, nitrogen oxides (NOx) and particulate matter (PM) emissions.

Our purpose for collecting data is to encourage and seek out new potential scheme memberships and to communicate with current scheme members.

2 Legal Basis for using your Information

Under privacy and data protection legislation, TRL is only allowed to use personal information if we have a proper reason or 'legal basis' to do so. Most commonly for ECO Stars we will use your personal information in the following circumstances:

- where we have your informed consent
- Where it is necessary for the purposes of our legitimate interest. Our Legitimate Interest is to operate the ECO Stars scheme and to communicate with current and new members joining the scheme.

We may process your personal data in this way where your interests and fundamental rights do not override our legitimate business interests.

3 Information we collect

We collect the following information through the ECO Stars Scheme

- Name, business email address, phone number
- Job title

Information may be provided via the following sources

- When you provide information to us when requesting information from us
- When we receive referrals from customers and others
- From open web sources or publically available directories

4 Information collected automatically

When you visit this website we may collect information such as browser type.

5 Use of Cookies

Cookies are the names of a technology that allows sites to store information in your browser if you agree. The website uses performance cookies which allow us to monitor and track traffic for example by counting the number of visitors to the site and seeing how visitors move around our website when they are using it. This helps us to improve the way our website works, and deliver a better service for example, by ensuring that users are finding what they are looking for easily.

6 Links to other websites

Our web site has links to other web sites. This Privacy Notice does not cover the information practices of those web sites linked to our Site, nor do we control their content or privacy policies. The information in this Privacy Notice relates only to the ECO Stars scheme.

7 How long we store data

The data will be stored only for as long as it is relevant to the purposes above. Your personal data will be held for as long as your organisation is a member of the scheme.

8 Data recipients

The personal data will only be accessed by the Data Controller's employees.

9 Where we store personal data

All information we gather is stored in our secure servers in the United Kingdom. At no point will any personal data be transferred outside the United Kingdom.

10 How we keep information secure

We have implemented administrative, technical, and physical security measures to help prevent unauthorised access to the data we hold. This includes the use of encryption to protect personal data contained within the live-streamed footage for the short period it is being stored, communicated and viewed.

We restrict access to information to only those employees, who need such access in order to operate, develop, improve, or deliver our programs, products, and services

11 Access to your information (Data Subject Rights)

You have the following rights regarding your personal data:

Rights	What does this mean?
1. Right to be informed	You have the right to be provided with clear, transparent and easily understandable information about how we use your personal data and your rights. This is why we are providing you with the information in this Privacy Notice.
2. Right of access	You have the right to obtain access to your personal data (if we are processing it) and certain other information (similar to that provided in this Privacy Notice). This is so you are aware and can check that we are using your personal data in accordance with data protection law.
3. Right to rectification	You are entitled to have your personal data corrected if it is inaccurate or incomplete.
4. Right to erasure	This is also known as ‘the right to be forgotten’ and, in simple terms, enables you to request the deletion or removal of your personal data where there is no compelling reason for us to keep using it. This is not a general right to erasure; there are exceptions.
5. Right to restrict processing	You have the right to ‘block’ or suppress further use of your personal data in certain circumstances. When processing is restricted, we can still store your personal data, but may not use it further. We keep lists of people who have asked for further use of their personal data to be ‘blocked’ to make sure the restriction is respected in future.
6. Right to data portability	You have the right to obtain and reuse your personal data in a structured, commonly used and machine-readable format in certain circumstances. In addition, where certain conditions apply, you have the right to have such information transferred directly to a third party.
7. Right to object to processing	You have the right to object to us processing your personal data for our legitimate business interests or for direct marketing purposes (including in each case any related profiling).
8. Right to make a complaint to the data protection authorities	You have the right to make a complaint to the Information Commissioner’s Office (ICO) if you are unhappy with how we have handled your personal data or believe our processing of your personal data does not comply with data protection law.

If you wish to exercise any of your legal rights, please contact our Compliance Team, by writing to the address at the top of this Notice or by emailing us at compliance@trl.co.uk.

We may require you to prove your identity with approved identification before fulfilling your request.

12 Changes to our Notice

Any changes we make to our Notice in the future will be posted on our website. Please check our website frequently to see any updates or changes to our Notice.

13 Contact

Questions, comments and requests regarding this Notice are welcomed and should be addressed to ecostars@trl.co.uk or Compliance@trl.co.uk.